OPEN HIGH SCHOOL BOARD OF TRUSTEES MEETING

Draper City Library

1136 Pioneer Rd.

Draper, UT 84020



July 14, 2009

ACTION NEEDED	AGENDA ITEM	WHO?	MATERIALS	TIME
	CLOSED SESSION			
	Closed session to discuss personnel issu	es.		
	CONSENT ITEMS			
VOTE	Approve Board Meeting Minutes from June 16, 2009	DeLaina Tonks	1. <u>BM</u> <u>Minutes</u> <u>from</u> <u>6/23/09</u>	1 Min.
	REPORTING ITEMS			
	Governance Committee Report: a. Director Responsibilities (DeLaina) b. Bylaws (Robyn) c. Employment of Relatives Policy review (Robyn) d. Attendance Policy (DeLaina) e. Board Bios and Pics on Web site (David) f. 2009-2010 Board Calendar (draft) (DeLaina) g. Performance Pay Plan (Robyn) i. Agilix 1. Teachers-already approved 2. Director	DeLaina Tonks	1. Director Responsibilities 2. Bylaws 3. Employ't of Relatives Policy 4. Attendance Policy 5. Calendar 6. Performance Pay Plan-teachers 7. PPP-Director	30 minutes
	Finance Committee Report: a. DirectPoint contract update b. Director performance pay plan amount	Bart Barker		5 minutes
	Director's Report: 1. Enrollment a. Teacher bios/pics for the Web site to help increase enrollment b. Assigned to new secretary c. Handbooks 2. Registration a. new secretary responsible for this 3. Curriculum a. Curriculum staff additions update b. Progress? Are teachers working on revising? c. Graphics update 4. Hiring a. Secretary b. SPED teacher c. Librarian (or resource option) 5. Counselor a. Counselor Plan-teachers need to know their roles b. Follow-up: How much do counselors typically get paid for FT/PT? 6. USOE Checklist a. Site visit #1 and schedule for #2, #3 i. Each Board member needs to attend at least one of the visits, David, Robyn and DeLaina attended the first one July 6, 8:00am at AW 1. July 28 9:00am at PCE Office in SL 2. August 11 9:00 at USOE Office in SL 7. Charter amendments on enrollment status and timeline	Lynn Taylor	Registration Link USOE Checklist- updated	30 minutes
	8. Advertising 9. Facilities a. OHSU office space update i. lease agreement 10. DirectPointe Software List Update		<u>Lease</u> <u>Agreement</u>	

VOTING ITEMS						
VOTE	Revised Bylaws	DeLaina	Bylaws Cover Bylaws			
VOTE	Revised Articles of Incorporation	DeLaina	A of I Cover A of I			
VOTE	Director's Roles and Responsibilities	DeLaina	R & R Cover R & R			
VOTE	Employment of Relatives Policy	DeLaina	Cover Sheet Policy			
VOTE	Office Use Agreement	DeLaina	<u>Agreement</u>			
	DISCUSSION	ITEMS				
DISCUSS	Short "elevator pitch" message	DeLaina		5 minutes		
	CALENDARIN	G ITEMS				
Next mee	visit #2: July 28, 2009 9:00am ting: August 4, 2009 1:00 Draper Library visit #3: August 11, 2009 9:00am USOE Office					
	OTHER IT	TRAC				

Adjourn to Board Training